

# HeavyBid Info Sheet

3/4/2022



## RESOURCE TYPES

- A Labor (any letter)
- 2 Permanent Material
- 3 Construction Material
- 4 Subcontract
- 8 Equipment

Misc Cost Types 1,2,3 Three misc cost types can be defined (0,1,5,6,7,9). Define in Tools>Preferences>Estimate>Cost Type Setup

All Resource Codes are 12 Characters in length. Descriptions are 50 characters in length.

\*\*Keep code simple and use description to fully describe resource

## BIDITEM TYPES

- D - Direct which are the items that will be bid to a client
- I - Indirect. General condition items, costs spread to Directs
- N - Nonadditive. Costs can be reviewed but don't go forward to the bid pricing
- H - Holding Accounts. Costs are developed in a holding account and spread to direct bid items
- E - Equipment Bid Item. Comprehensive Version Only.

## HEAVYBID CONCEPTS

- Estimates are independent of each other
- Master estimate is just like any estimate but with default setup data
- "Local" files are unique to each estimate. These are setup data like Labor, Equipment, Crews, Biditems, Markups
- "System-Wide" files are data files available for all estimates. The principle ones are the Material, Activity, Biditem Codebooks
- HeavyBid always looks first for a material in the Local Codebook. Then it searches the System -Wide Codebook. If found in neither then it will ask to set up the code in the estimate only

## HOW TO START AN ESTIMATE

- File New - Creates the Estimate
- Setup - Setup Biditems
- Tree View - Input costs
- Check Estimate
- Return to Tree View as necessary
- Quote Folders - Input Quotes
- Summary
- Pricing

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Consulting services for HCSS HeavyBid & Estimating

## TECH SUPPORT 1-800-444-3196

### USEFUL KEYSTROKES

TAB - moves left to right

Shift TAB - moves right to left

ALT - Most shortcuts are a combination of this key and a letter.

Look for the underline letter in most screens.

Function Keys

F1 - Online HCSS Help

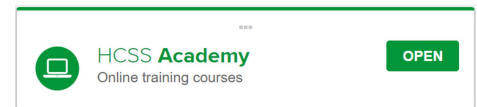
F2 - Save

F4 - Selection Lists

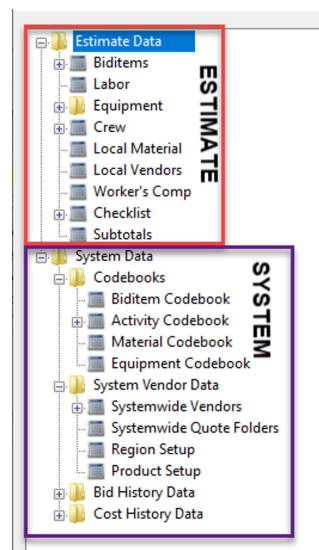
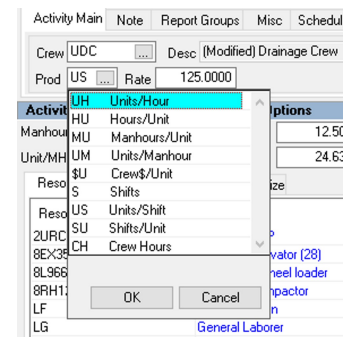
\*\* Tree View can be totally controlled by keystrokes

## RESOURCES FOR NEW USERS

It is important to setup each estimator in HCSS Credentials. Go to [hcssapps.com](http://hcssapps.com) and open up HCSS Credentials. Add each estimator as a user. From the [hcssapps.com](http://hcssapps.com) the HCSS Academy can be accessed.



It is important to understand all the productivity codes and how they calculate productions. Download the course on my blog site at [HeavyBid.EWKS.com](http://HeavyBid.EWKS.com). It will be under the "Estimating Fundamentals" tab



It is critical that an estimator knows the difference of what is setup in a master estimate (and all estimates) and what is setup in the system wide setup. The screenshot here found in Exchange shows the two different areas. All estimates access the System files and do not reside in a master estimate.